

Setting Up - Online Banking

You will use the Classic Transfers page to add an external account. The Online Banking system will send 2 micro-deposits that must be confirmed before your other account is linked and available for transfers. It can take one to two business days for the trial deposits to post to your other account.

To set up ACH origination, you will select **“at another bank”** in Add Account box.

The screenshot displays the 'Transfers' page in an online banking system. The page is divided into two main sections: 'Transfer Details' and 'Transfer Confirmation'. In the 'Transfer Details' section, the 'Add Account' dropdown menu is open, showing options: 'at Arlington Community Federal Credit Union' and 'at another bank'. A green arrow points to the 'at another bank' option. The 'Transfer Confirmation' section shows fields for 'From Account', 'To Account', 'Amount' (\$0.00), 'Occurs On' (One Time Today), and 'Reason', with a 'Confirm Transfer' button. A modal window titled 'Add Account at another bank' is overlaid on the bottom right, containing fields for 'Account Type' (Checking), 'Routing Number' (9 digits), 'Account Number', 'Confirm Account Number', and 'Nickname'. A green arrow points from the 'Add Account at another bank' modal to the 'Add Account' dropdown menu. A text box on the left contains the following text:

You can transfer to a Checking, Savings or Loan account at your other bank or credit union.

You will be asked to verify your identity for your security. You can choose to receive a verification code via email or to answer your account security questions.

To select, please click on your preferred verification method.

The screenshot shows a dialog box titled "Verification Needed" with a close button (X) in the top right corner. The main text reads: "Please verify your identity before completing this action." Below this text are two options: "Email" (with an @ icon) and "Questions" (with a question mark icon). The "Email" option is selected, indicated by a blue underline. Below the options, the text states: "The verification code will be emailed to KPL*****@ARLINGTONCU.ORG." There is a dark blue button labeled "Send Code" and a light gray button labeled "Cancel" in the bottom right corner.

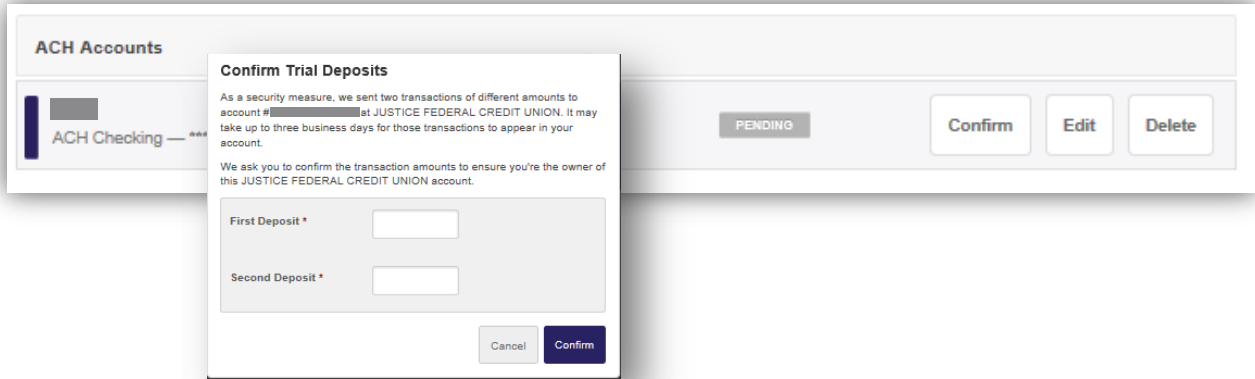
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You will be reminded to confirm your pending external account link upon signing into the system.

The notification banner features a blue icon of a clock and a document on the left. The text reads: "You have 1 pending external account" in bold, followed by "Confirm trial deposits to finish linking external accounts" in a smaller font. A light gray button labeled "Confirm" is positioned on the right side of the banner.

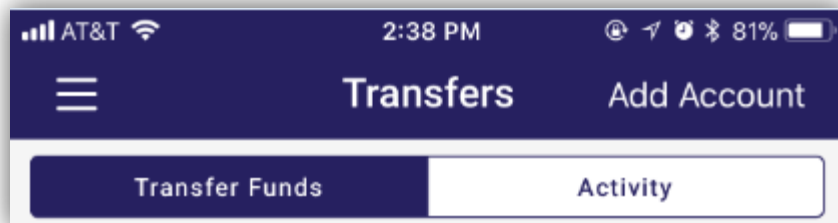
You will be taken to the Accounts page in the Settings area. To confirm, click “Confirm” and enter the two micro-deposited amounts sent to your other account.

Once confirmed, your other account will appear in your “to” account list with the  symbol.

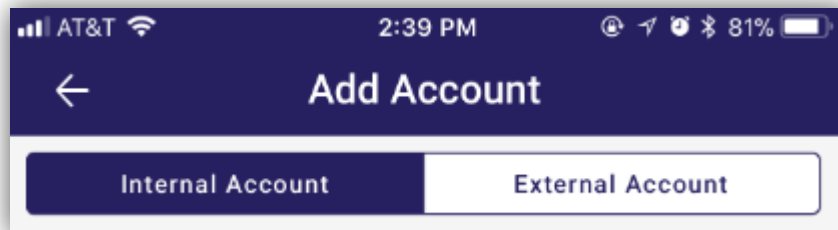


Setting Up - Mobile

In the Transfers screen, click **Add Account**.



Click on **External Account**.



External account information needs to be entered, click **Continue**.

Internal accounts are within your current Financial Institution.
External accounts exist outside of your Financial Institution.

ACCOUNT TYPE
Checking

ROUTING NUMBER ⓘ
9 digits

ACCOUNT NUMBER ⓘ

CONFIRM ACCOUNT NUMBER

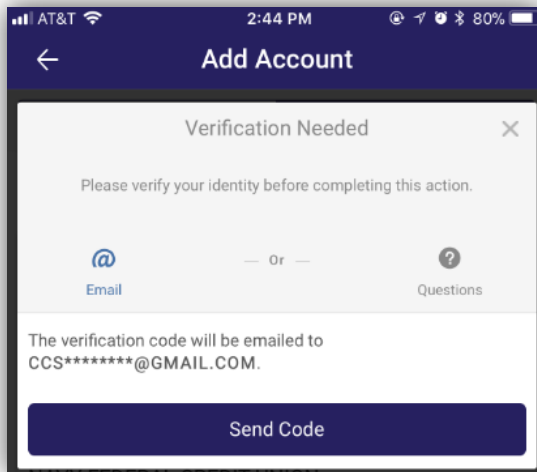
NICKNAME

Continue

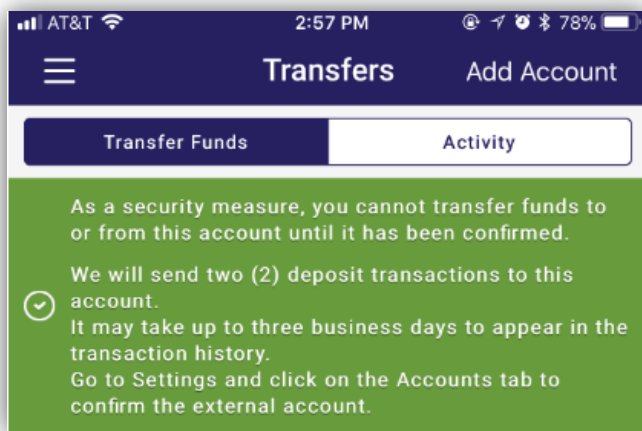
Privacy Policy

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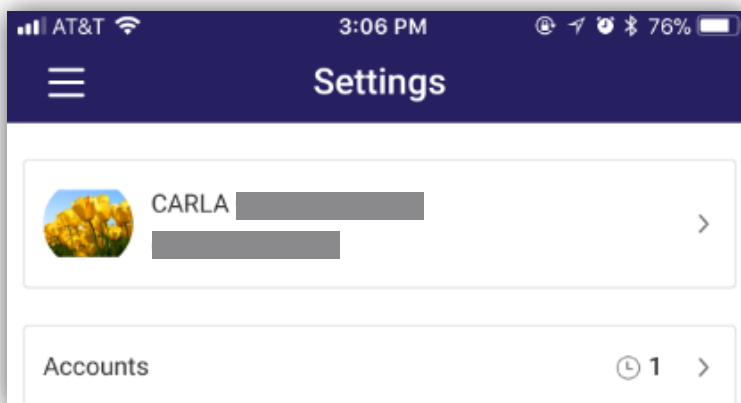
You will be asked to verify your identity for your security. You can choose to receive a verification code via email or to answer your account security questions.

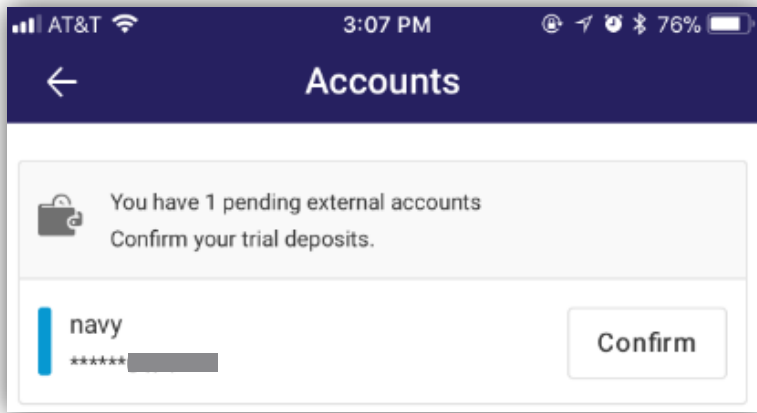


The following message pops up:



In Settings, click on **Accounts**.





Cancelling a transfer

You can cancel transfers by going into Scheduled Transfers. Once a transfer leaves Scheduled Transfers and goes into the Transfer History, it cannot be cancelled. You can always transfer the money back from your other account if the transfer was done in error and you were unable to cancel it in time.

