

1. In Online Banking, hover over Notifications and select eDocs.

Notifications	Financial Wellness	Contact us
Notifications Statements, Setting Alerts eDocs Settings	gs & Notifications	

2. Select Overview.



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3. Select the Subscription Settings dropdown arrow.

**NOTE:** Members with credit cards will also follow these steps; the credit card section will be active and clickable for them.

Do	cs					•
Overview	Statements	Credit Cards				
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	Subscript	ion Sottings				4
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4. Statements Gear will launch a pop-up, allowing members to choose the subscription option. Switch satellite button to Subscribe.

Statements Set up how you like to rece you can do it here.	ive your statements. If you ne	ed to update your cor	ntact information,
MEMBERSHIP	UNSUBSCRIBE	SUBSCRIBE	
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			Continue



5. The statement popup will need to be acknowledged and accepted. The Open PDF tab must be opened to complete all of the steps.

	Statements	×	
	You have selected to receive online statements for <b>1</b> accounts.		
	SELECTED MEMBERSHIP		
	9' 1		
	Please accept the disclosure to confirm this change:		
	By clicking on the button below, you hereby agree that you have read and understand each of t statements below:	he	
The PDF must be opened in order to generate the 5 character code required for	<ul> <li>You are electing to receive your monthly credit card billing statement in electronic format by access to a website that we will designate in an email notice we send to you at the time the information is available. Paper billing statements will no longer be sent to you after on or two additional cycles.</li> <li>At any time, you may choose to discontinue receiving electronic billing statements and return to receiving paper statements by accessing the eDocs widget and selecting paper statements. We will not impose any fees to process the withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format. Any withdrawal of your consent to receive your billing statements in electronic format, and that we may discontinue sending a reasonable period of time to process your request.</li> <li>When you elect to receive electronic format, and that we may discontinue sending a lagree</li> </ul>	e •	
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The PDF code will open in a new tab and needs to be copied in the character code box featured above.



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6. After successfully completing all the steps outlined above, the member will have the option to save their progress.

You have se	lected to receive online statements for 1 accounts.	
SELECTED M	EMBERSHIP	
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Please acce	ot the disclosure to confirm this change:	
By clickin statements	g on the button below, you hereby agree that you have read and understand each of the below:	
<ul> <li>You ar by accepted or two</li> <li>At any return statem receive receive reason</li> <li>When you wi</li> </ul>	e electing to receive your monthly credit card billing statement in electronic format as to a website that we will designate in an email notice we send to you at the time irmation is available. Paper billing statements will no longer be sent to you after one additional cycles. time, you may choose to discontinue receiving electronic billing statements and to receiving paper statements by accessing the eDocs widget and selecting paper ents. We will not impose any fees to process the withdrawal of your consent to your billing statements in electronic format. Any withdrawal of your consent to your billing statements in electronic format will be effective only after we have a able period of time to process your request. you elect to receive electronic billing statements, you also agree that we may provide th other communications in electronic format, and that we may discontinue sending	
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